

***PANTHER TRACE II
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

***Board of Supervisors
Regular Meeting***

***Monday
January 27, 2020
6:30 p.m.***

***Location:
Panther Trace II Clubhouse
11518 Newgate Crest Drive
Riverview, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Panther Trace II Community Development District

DPFG Management & Consulting, LLC
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

Board of Supervisors
**Panther Trace II Community
Development District**

Dear Board Members:

A Regular Meeting of the Board of Supervisors of the Panther Trace II Community Development District is scheduled for **Monday, January 27, 2020 at 6:30 p.m.** at the **Panther Trace II Clubhouse, 11518 Newgate Crest Drive, Riverview, Florida.**

The advanced copy of the agenda for the meeting is attached along with associated documentation.
Any additional support material will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Raymond J. Lotito
District Manager

cc: Attorney, Straley Robin Vericker
Engineer, Stantec
Clubhouse Manager
District Files

District: **PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Monday, January 27, 2020

Time: 6:30 PM

Location: Panther Trace II Clubhouse
11518 Newgate Crest Drive
Riverview, FL

Agenda

I. Roll Call

Pledge of Allegiance

II. Audience Comments (*Comments on agenda items - limited to three minutes*)

III. Landscape and Pond Maintenance

A. LMP Maintenance Report

*To be
Distributed*

B. Remson Aquatics Pond Maintenance Report

*To be
Distributed*

IV. Administrative Matters – Consent Agenda

A. Consideration and Approval of Minutes of the December 16, 2019 Meeting

Exhibit 1

B. Acceptance of the Unaudited December 2019 Financial

Exhibit 2

V. Business Matters

A. Old Business

1. Consideration of Mulch Proposals

Exhibit 3

- Green Thumb Unlimited Estimate No. 20191206 - \$25,550.00
- LMP Estimate No. 64067 - \$25,800.00
- LMP Estimate (delayed acceptance) - \$27,000.00

B. New Business

1. Consideration and Acceptance of TECO Proposal for the Installation of Lights for Batting Cages and Pickleball Courts - NTE \$5,000.00

*To be
Distributed*

V. Business Matters (continued)

2. Consideration of LMP Proposals

Exhibit 4

- Repair Controller #3 – Estimate No. 63157 - \$169.35
- Repair Controller #3 – Estimate No. 63666 - \$89.40
- Repair Controller #4 – Estimate No. 63741 - \$88.46
- Repair Controller #1 – Estimate No. 63766 - \$32.28
- Repair Controller #2B – Estimate No. 63771 - \$111.79
- Provide and Install 800 ft² of Sod Around Batting Cages
– Estimate No. 64069 - \$3000.00

VI. Staff Reports

A. District Manager

B. District Counsel

- Discussion of Rules & Regulations for Batting Cages and Pickleball Courts

C. District Engineer

D. Amenity Manager Operations Report

*To be
Distributed*

VII. Audience Comments (*limited to three minutes*)

VIII. Supervisors Requests

IX. Adjournment

Dial-In Number can be provided upon request to the District Office at least 1 week prior to the scheduled CDD Board meetings.

EXHIBIT 1

**MINUTES OF MEETING
PANTHER TRACE II
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Panther Trace II Community Development District was held on Monday, December 16, 2019 at 6:30 p.m. at Panther Trace II Clubhouse, 11518 Newgate Crest Drive, Riverview, Florida 33579.

FIRST ORDER OF BUSINESS – Roll Call

Mr. Joines called the meeting to order and conducted roll call.

Present and constituting a quorum were:

Jeff Spiess	Board Supervisor, Chairman
David Steppy	Board Supervisor, Vice Chairman
Scott Ward	Board Supervisor, Assistant Secretary
R. Clinton Miner	Board Supervisor, Assistant Secretary
Pamela Wood	Board Supervisor, Assistant Secretary

Also present were:

Ken Joines	DPMG Management & Consulting, LLC.
Paul Gomez	LMP Irrigation
Anna Ramirez	Panther Trace II Amenities Manager
Matt Remson	Remson Aquatics
Jerry Richards (<i>joined in progress via phone</i>)	State Wildlife Trapper

The following is a summary of the discussions and actions taken at the December 16, 2019 Panther Trace II CDD Board of Supervisors Regular Meeting.

Pledge of Allegiance

The Pledge of Allegiance was recited.

SECOND ORDER OF BUSINESS – Audience Comments

Mr. Steppy made a comment regarding the ongoing process of installing lighting for the pickleball court and batting cages, with TECO scheduled to appraise and make an estimate. A group of residents elaborated on their pickleball group's need for this installation with the impact of the time change. Discussion ensued. Mr. Steppy expressed interest in establishing pickleball classes for adolescents, noting that there was already an established interest.

A resident expressed concerns about disruptive wild hogs roaming around the residential area, and the responses from some residents openly using weapons against them, adding a comment in support of CDD implementing wildlife trapping. Discussion ensued.

A resident and local business owner expressed concerns about a perceived lack of publicity and communication for the Holiday Vendor Market event held by Panther Trace Phase II on December 8. There were additional comments about such events being important to the community, and that they should thus be organized to prioritize members of the Panther Trace Phase II community. Discussion ensued about possible methods of communication, and about the scope of what the CDD can do.

THIRD ORDER OF BUSINESS – Landscape and Pond Maintenance

A. LMP Maintenance Report

Mr. Gomez corroborated the rise of wild hog activity in the area, and expressed support for the related wildlife trapping proposal (Exhibit 8). Mr. Gomez stated that the month's focus would be on Muhly grass cutbacks, and also noted that the petunias were coming in nicely.

Mr. Spiess raised a question about a malfunctioning sprinkler. Discussion ensued.

Mr. Miner asked about sod repair following a pool installation.

Mr. Steppy speculated that sandhill cranes may have been causing some pond damage in the past along with the wild hogs, and also raised a question about trash removal.

B. Remson Aquatics Pond Maintenance Report

Mr. Remson noted that there were no major concerns with pond maintenance. Mr. Remson also stated that previous issues with hydrillas in ponds have been eradicated, but noted that with the nature of these plants maintenance would be key. Pond 16 was reported to have some underwater weeds, and Pond 20 was reported to have hygrophila, and both were reported as being monitored and treated. Ms. Wood raised a question about a previous comment regarding a potential oil spill, and monitoring for effects.

FOURTH ORDER OF BUSINESS – Administrative Matters – Consent Agenda

A. Exhibit 1: Consideration and Approval of Minutes of the November 18, 2019 Meeting

Mr. Steppy noted that line 43 of the November 18, 2019 meeting minutes should be amended to "On a MOTION by Mr. Miner, SECONDED by **Mr. Ward**, WITH ALL IN FAVOR, the Board approved".

B. Exhibit 2: Acceptance of the Unaudited November 2019 Financial

C. Exhibit 3: Ratification of LMP Winter Annuals Proposal - \$1,600.00

D. Exhibit 4: Ratification of Reed Electric Repair Proposal - \$192.13

On a MOTION by Mr. Steppy, SECONDED by Mr. Ward, WITH ALL IN FAVOR, the Board approved all items A-D of the December 2019 Consent Agenda for the Panther Trace II Community Development District.

FIFTH ORDER OF BUSINESS – Business Matters

A. Old Business

There being none, next item followed.

B. New Business

1. Exhibit 5: Presentation of Special Assessment Revenue Refunding Bonds, Series 2014

On a MOTION by Mr. Spiess, SECONDED by Mr. Ward, WITH ALL IN FAVOR, the Board accepted the ILS Tax Solutions arbitrage report for the Panther Trace II Community Development District.

2. Exhibit 6: Consideration of Mulch Proposals

➤ Green Thumb Unlimited - \$24,000.00

➤ LMP - \$27,000.00

Mr. Miner suggested negotiations with LMP to reconcile the price gap to some extent, considering that they are a trusted partner who had previously done work with Panther Trace Phase I. Discussion ensued. The Board subsequently tabled the discussion.

3. Exhibit 7: Consideration of Pressure Washing Proposals

- Riptide - \$1,906.64
- J&A Lawn Services - \$1,400.00
- Jayman Enterprise - \$2,750.00

Mr. Joines noted that Riptide's proposal specifically involves them supplying their own water and incorporating an algicide.

On a MOTION by Mr. Ward, SECONDED by Mr. Steppy, WITH ALL IN FAVOR, the Board approved Riptide's Pressure Washing Proposal, in the amount of \$1,906.64, for the Panther Trace II Community Development District.

4. Exhibit 8: Consideration of Wildlife Trapping Proposal – \$2,300.00/month

The Board called Mr. Jerry Richards in order to clarify a few key points of the proposal, namely costs over extended periods of time, and services included in the contract.

On a MOTION by Mr. Ward, SECONDED by Ms. Wood, WITH ALL IN FAVOR, the Board approved the Wildlife Trapping Proposal contract in substantial form, opting to sign for three months in the amount of \$2,300.00 each month and reappraise, for the Panther Trace II Community Development District.

5. Exhibit 9: Consideration of Dog Waste Proposals

- Poop 911
- Yard Guards

On a MOTION by Mr. Steppy, SECONDED by Ms. Wood, WITH ALL IN FAVOR, the Board approved Poop 911's Dog Waste Proposal, in the amount of \$433.33 per month, for the Panther Trace II Community Development District.

SIXTH ORDER OF BUSINESS – Staff Reports

A. District Manager

There being none, next item followed.

B. District Attorney

There being none, next item followed.

C. District Engineer

There being none, next item followed.

D. Exhibit 10: Amenity Manager December 2019 Operations Report

Ms. Ramirez noted that the inaugural Holiday Vendor Market event did not perform as well as hoped, but expressed hopes for growth. Ms. Ramirez stated that the mailing list was growing in turn, with the help of the Panther Trace Moms group on Facebook. Discussion ensued.

Mr. Steppy asked a question about an ornament event, and events occurring in the following month. Discussion ensued. The Board suggested that a committee for future event organizing and interest be established.

SEVENTH ORDER OF BUSINESS – Audience Comments

There being none, next item followed.

EIGHTH ORDER OF BUSINESS – Supervisors Requests

Mr. Steppy suggested exploring the organization of a pickleball tournament between other communities. Discussion ensued.

Mr. Miner asked about the landscaping and aquatics contracts and RFP process. Mr. Miner also asked about no fishing in ponds and the Board noted that the CDD doesn't wish to attract outside people fishing and trespassing.

Mr. Ward noted that the batting cage has the fence posts up. Fencing should be stretched later this week and they should be open soon.

The Board briefly discussed the Panther Trace Moms Facebook group within the community.

NINTH ORDER OF BUSINESS – Adjournment

Mr. Joines asked for final questions, comments, or corrections before adjourning the meeting. There being none, Mr. Spiess made a motion to adjourn the meeting.

On a MOTION by Mr. Spiess, SECONDED by Ms. Wood, WITH ALL IN FAVOR, the Board adjourned the meeting for the Panther Trace II Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title: ☐ Secretary ☐ Assistant Secretary

Title: ☐ Chairman ☐ Vice Chairman

EXHIBIT 2

**Panther Trace II
Community Development District**

**Financial Statements
(Unaudited)**

December 31, 2019

Panther Trace II CDD
Balance Sheet
December 31, 2019

	GENERAL FUND	SERIES 2014 DEBT SERVICE	TOTAL
1 <u>ASSETS:</u>			
2			
3 CASH - OPERATING ACCOUNT	\$ 46,096	\$ -	\$ 46,096
4 PETTY CASH	100	-	100
6 CASH - DEBIT CARD	1,330	-	1,330
7			
8 INVESTMENTS:			
9 MONEY MARKET ACCOUNT	2,059,301	-	2,059,301
10 REVENUE TRUST	-	196,930	196,930
12 RESERVE CASH TRUST	-	327,553	327,553
13 REDEMPTION - PREPAYMENT TRUST	-	31	31
16 ASSESSMENTS RECEIVABLE (TAX ROLL)	57,324	56,764	114,088
17 DUE FROM GF	-	701,195	701,195
19 DEPOSITS	2,162	-	2,162
20 TOTAL ASSETS	\$ 2,166,313	\$ 1,282,473	\$ 3,448,786
21			
22			
23 <u>LIABILITIES:</u>			
24			
25 ACCOUNTS PAYABLE	\$ 11,148	\$ -	\$ 11,148
27 DUE TO DEVELOPER	17,959	-	17,959
28 DEFERRED REVENUE (TAX ROLL)	57,324	56,764	114,088
30 DUE TO OTHER FUNDS	701,195	-	701,195
32			
33 <u>FUND BALANCE:</u>			
34			
35 NONSPENDABLE:			
36 PREPAID AND DEPOSITS	2,332	-	2,332
37 ASSIGNED:			
38 THREE MONTH OPERATING RESERVE	210,878	-	210,878
39 FY16 RESERVE FOR R&R	22,613	-	22,613
40 FY17 RESERVE FOR R&R	40,900	-	40,900
41 FY18 RESERVE FOR R&R	41,200	-	41,200
42 FY19 RESERVE FOR R&R	41,500	-	41,500
43 RESTRICTED FOR:			
44 DEBT SERVICE	-	1,225,709	1,225,709
46 UNASSIGNED:	1,019,265	-	1,019,265
47			
48 TOTAL LIABILITIES & FUND BALANCE	\$ 2,166,313	\$ 1,282,473	\$ 3,448,786

GASB 34 government wide financial statements are available in the annual independent audit of the District. The audit is available on the website and upon request.

Panther Trace II CDD
General Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
the Period from October 1, 2019 to December 31, 2019

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
1 REVENUES				
2 ASSESSMENTS - ON ROLL (BUDGETED NET)	\$ 907,430	\$ 544,458	\$ 850,107 (a)	\$ 305,649
3 INTEREST REVENUE	300	75	1,965	1,890
4 RENTAL REVENUE	3,000	750	710	(41)
5 MISCELLANEOUS REVENUE (ACCESS KEYS & OTHER)	-	-	166	166
6 FUND BALANCE FORWARD (RESERVE CONTRIBUTIONS)	100,000	-	-	-
7 DISCOUNT	-	-	-	-
8 TOTAL REVENUES	1,010,730	545,283	852,947	307,664
10 EXPENDITURES				
11 BOARD OF SUPERVISORS PAYROLL	12,000	3,000	2,800	200
12 PAYROLL TAXES	918	230	182	47
13 PAYROLL SERVICES FEE	650	162	196	(34)
14 TRAVEL PER DIEM	250	63	240	(177)
15 MANAGEMENT CONSULTING SERVICES	48,000	12,000	12,000	-
16 OFFICE SUPPLIES	500	125	205	(80)
17 BANK FEES	200	50	-	50
18 MASS MAILING	2,000	-	-	-
19 AUDITING	3,250	-	-	-
20 REGULATORY AND PERMIT FEES	175	175	175	-
21 LEGAL ADVERTISEMENTS	1,000	250	-	250
22 ENGINEERING SERVICES	6,000	1,500	-	1,500
23 LEGAL SERVICES	20,000	5,000	4,240	760
24 WEBSITE ADMINISTRATION	2,265	2,094	3,393	(1,299)
25 TOTAL ADMINISTRATIVE	97,208	24,648	23,431	1,218
INSURANCE				
27 INSURANCE (LIABILITY, PROPERTY & CASUALTY; BOND)	17,675	17,675	16,534	1,141
29 TOTAL INSURANCE	17,675	17,675	16,534	1,141
DEBT SERVICE ADMINISTRATION				
31 DISSEMINATION AGENT - BONDS	2,000	-	-	-
33 ARBITRAGE REBATE	650	650	650	-
34 TRUSTEE FEES	5,592	5,592	5,592	-
35 TOTAL DEBT SERVICE ADMINISTRATION	8,242	6,242	6,242	-
SECURITY:				
37 SECURITY SYSTEM - (ENVERA CONTRACT)	6,168	3,084	3,084	-
39 SECURITY MONITORING - (EMG)	440	110	168	(58)
40 SECURITY PATROL - (CBM)	34,200	8,550	4,145	4,405
41 SECURITY SYSTEM - MAINTENANCE & IMP.	1,200	300	-	300
42 TOTAL SECURITY	42,008	12,044	7,396	4,648
PHYSICAL ENVIRONMENT EXPENSES:				
44 ELECTRICITY	171,150	42,788	28,876	13,912
46 STREETLIGHTING LEASE	25,000	6,250	5,092	1,158
47 WATER	15,000	3,750	2,351	1,399
48 SOLID WASTE DISPOSAL	1,750	438	529	(92)
49 PET WASTE REMOVAL	7,020	1,755	650	1,105
50 PEST CONTROL	420	105	109	(4)
51 COMMUNICATIONS (TEL, INTERNET, TECH, ETC)	2,376	594	543	51
52 FACILITY MAINTENANCE	3,000	750	-	750
53 WATERWAY MANAGEMENT PROGRAM - CONTRACT	19,020	4,755	4,755	-
54 WATERWAY MANAGEMENT PROGRAM - OTHER	2,000	500	-	500
55 ENTRY & WALLS MAINTENANCE	1,200	300	-	300
56 LANDSCAPE MAINTENANCE - CONTRACT	220,212	55,053	55,051	2
57 LANDSCAPE MAINTENANCE - OTHER	47,740	11,935	3,640	8,295
58 IRRIGATION MAINTENANCE	3,600	900	3,685	(2,785)
59 IRRIGATION COMPLIANCE REPORTING	2,700	675	450	225
60 DECORATIVE LIGHTS & MAINTENANCE	7,500	7,500	-	7,500
61 SIGNAGE REPAIRS	1,200	300	-	300
62 FIELD MISCELLANEOUS	2,500	625	-	625
63 TOTAL PHYSICAL ENVIRONMENT	533,388	138,972	105,731	33,242

Panther Trace II CDD
General Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
the Period from October 1, 2019 to December 31, 2019

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
65 CLUBHOUSE & AMENITY ADMINISTRATION:				
66 AMENITY MANAGEMENT	46,000	11,500	10,282	1,218
67 AMENITY MANAGEMENT (CELL PHONE & REIMB EXPENSES)	600	150	150	-
68 FICA TAXES AMENITY EMPLOYEE - EMPLOYER PORTION	3,519	880	787	93
69 AMENITY MANAGEMENT PAYROLL SERVICE FEE	1,300	325	147	178
70 AMENITY MAINTENANCE & IMPROVEMENTS	1,500	375	-	375
71 CLUBHOUSE FACILITY MAINTENANCE - CLEANING	4,500	1,125	975	150
72 CLUBHOUSE FACILITY MAINTENANCE - OTHER	12,000	3,000	2,842	158
73 POOL MAINTENANCE	23,900	5,975	4,800	1,175
74 POOL PERMITS	425	-	-	-
75 POOL MAINTENANCE & MONITORING	9,500	2,375	-	2,375
76 CLUBHOUSE MISCELLANEOUS SUPPLIES	3,000	750	164	586
77 SPECIAL EVENTS	10,000	2,500	1,215	1,285
78 PLAYGROUND MAINTENANCE	3,000	750	-	750
79 CAPITAL OUTLAY	151,165	37,791	25,000	12,791
80 TOTAL	270,409	67,496	46,361	21,135
81				
82				
83 BUDGETED INCREASE FUND BALANCE - CAPITAL RES.	41,800	-	-	-
84				
85				
86 TOTAL EXPENDITURES	1,010,730	267,078	205,695	61,383
87				
88 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	278,205	647,253	369,047
89				
90 NET CHANGE IN FUND BALANCE	-	278,205	647,253	369,047
91				
92 FUND BALANCE - BEGINNING	680,653	680,653	731,435	731,435
93 DECREASE IN FUND BALANCE	-	-	-	-
94 INCREASE IN FUND BALANCE	41,800	-	-	-
95				
96 FUND BALANCE - ENDING	\$ 680,653	\$ 958,858	\$ 1,378,688	\$ 1,100,482

a) Assessment budget reported at net and actual collections reported at net.

Renewal & Replacement (Reserve)		
FY 2016	\$	145,600
FY 2017	\$	40,900
FY 2018	\$	41,200
FY 2019	\$	41,500
Total	\$	269,200
FY17 Pool Finish Per Reserve Study	\$	(100,000)
FY17 Well Pumps per Reserve Study	\$	(10,080)
FY 2018 Pool Filter Grid Replacement	\$	(2,901)
FY 2019 Pool Table Furniture	\$	(3,735)
FY 2019 Pool Pump	\$	(6,271)
Total Reserve Balance After FY18 Reserve Component Exp.	\$	146,213

Panther Trace II CDD
DS Fund - Series 2014
Statement of Revenue, Expenditures and Changes in Fund Balance
the Period from October 1, 2019 to December 31, 2019

	FY 2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
1 REVENUE				
2 ASSESSMENTS - ON ROLL (GROSS)	\$ 870,858	\$ 491,164	\$ 760,716 (a)	\$ 269,551
3 INTEREST--INVESTMENT	-	-	2,189	2,189
4 DISCOUNT ASSESSMENTS	(34,834)	-	-	-
5 FUND BALANCE FORWARD	-	-	-	-
6 MISCELLANEOUSE INCOME	-	-	-	-
7 TOTAL REVENUE	836,023	491,164	762,905	271,741
9 EXPENDITURES				
10 COUNTY ASSESSMENT COLL FEES	17,417	-	-	-
11 INTEREST EXPENSE				
12 11/1/2019	-	-	182,768	(182,768)
13 5/1/2020	182,768	-	-	-
14 11/1/2020	177,308	-	-	-
15 PRINCIPAL RETIREMENT				
16 5/1/2020	455,000	-	-	-
17 TOTAL EXPENDITURES	832,493	-	182,768	(182,768)
18				
19 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	3,530	491,164	580,137	88,973
20				
21				
22 OTHER SOURCES AND USES				
23 DEBT PROCEEDS	-	-	-	-
24 TRANSFER - IN	-	-	-	-
25 TRANSFER - OUT	-	-	-	-
26 TOTAL OTHER SOURCES AND USES	-	-	-	-
27				
28 NET CHANGE IN FUND BALANCE	3,530	491,164	580,137	88,973
29				
30 FUND BALANCE - BEGINNING	-	-	645,572	645,572
31				
32 FUND BALANCE - ENDING	\$ 3,530	\$ 491,164	\$ 1,225,709	\$ 734,544

**Panther Trace II CDD
Cash Reconciliation
December 31, 2019**

		<i>Bank United</i>
		<i>(Operating Acct)</i>
		<hr/>
Balance Per Bank Statement	\$	48,985.35
Add: In Transit Transfers/Deposits		-
Less: Outstanding Checks		(2,889.58)
		<hr/>
<i>Adjusted Bank Balance</i>	<i>\$</i>	<i>46,095.77</i>
		<hr/> <hr/>
Beginning Bank Balance Per Books	\$	41,529.53
Add: Cash Receipts		133,037.94
Less: Cash Disbursements		(128,471.70)
		<hr/>
<i>Balance Per Books</i>	<i>\$</i>	<i>46,095.77</i>
		<hr/> <hr/>

**Panther Trace II CDD
Cash Register - FY2020**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
						48,953.39
10/01/2019	9092	ZEBRA CLEANING TEAM, INC.	Pool Maint - September		1,600.00	47,353.39
10/02/2019	9092	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,000.00	43,353.39
10/04/2019	9093	Aurora Civil Engineering, Inc.	Professional Svcs through 8/31/19		3,095.83	40,257.56
10/04/2019	687967DD	Innovative Employer Solutions	9/16-10/13 - P/R		1,521.15	38,736.41
10/04/2019	687968DD	DAVID STEPPY	BOS Mtg 9/23/19		184.70	38,551.71
10/04/2019	ACH1100419	Innovative Employer Solutions	9/16-10/13 - P/R & BOS Mtg. 9/23		494.94	38,056.77
10/04/2019	8	JEFFREY A. SPIESS	BOS Mtg 9/23/19		184.70	37,872.07
10/04/2019	687966DD	Rowland C. Miner	BOS Mtg 9/23/19		184.70	37,687.37
10/04/2019	687969DD	SCOTT WARD	BOS Mtg 9/23/19		184.70	37,502.67
10/07/2019	9094	CBM SERVICES GROUP	9/23-9/29 - Security Guard		276.75	37,225.92
10/07/2019	9095	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Sept		225.00	37,000.92
10/07/2019	9096	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Oct		18,350.33	18,650.59
10/07/2019	9097	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Oct		325.00	18,325.59
10/09/2019		Bank United	Funds Transfer - MMK-OP	50,000.00		68,325.59
10/09/2019	1779	EGIS INSURANCE & RISK ADVISORS	Insurance FY 2020		16,534.00	51,791.59
10/10/2019	ACH1101019	TECO	8/15-9/19 - 12821 Balm Riverview Road Well		161.70	51,629.89
10/11/2019	ACH1101119	TECO	8/16-9/17 - 12451 Evington Point Dr Pump		218.91	51,410.98
10/11/2019	ACH1101119.2	TECO	Summary Bill - September		2,023.06	49,387.92
10/15/2019	9098	CBM SERVICES GROUP	9/30-10/6 - Security Guard		276.75	49,111.17
10/15/2019	9099	REMSON AQUATICS	Lake & Pond Maint - Oct		1,585.00	47,526.17
10/16/2019	ACH1101619	BOCC	8/20-9/19 - 11518 Newgate Crest Dr		798.31	46,727.86
10/18/2019	62306DD	Innovative Employer Solutions	9/30-10/13 - P/R		1,571.15	45,156.71
10/18/2019	ACH1101819	Innovative Employer Solutions	9/30-10/13 - P/R		372.54	44,784.17
10/18/2019	1778	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY 2020		175.00	44,609.17
10/18/2019	1780	Floods Environmental	Clear/cut back 15' of conservation buffer		2,040.00	42,569.17
10/19/2019	ACH1101919	TECO	Summary Bill - September		13,644.42	28,924.75
10/23/2019	9100	Aurora Civil Engineering, Inc.	Professional Svcs through 9/30/19		232.50	28,692.25
10/23/2019	9101	CBM SERVICES GROUP	10/7-10/13 - Security Guard		310.50	28,381.75
10/23/2019	9102	DPFG MANAGEMENT & CONSULTING, LLC	ADA Compliance		500.00	27,881.75
10/23/2019	9103	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Irrigation Inspection Repairs		1,338.69	26,543.06
10/23/2019	9104	ZEBRA CLEANING TEAM, INC.	Pool Maint - October		1,600.00	24,943.06
10/25/2019	9105	HOME TEAM PEST DEFENSE	Pest Control - Qt. 4		108.70	24,834.36
10/25/2019	ACH1102519	FRONTIER COMMUNICATIONS	10/01-10/31 - Internet/Phone		186.09	24,648.27
10/28/2019	9106	STRALEY ROBIN VERICKER	Legal Svcs thru 10/15/19		2,565.00	22,083.27
10/31/2019		Bank United	Interest	4.12		22,087.39
				50,004.12	76,870.12	22,087.39
11/01/2019	9107	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,000.00	18,087.39
11/01/2019	695599DD	Innovative Employer Solutions	10/14-10/27 - P/R		1,521.15	16,566.24
11/01/2019	ACH1110119	Innovative Employer Solutions	10/14-10/27 - P/R		372.54	16,193.70
11/05/2019	9108	J & A Lawn Services, LLC	Christmas Lights - Deposit		850.00	15,343.70
11/05/2019	9109	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Irrigation Inspection Repairs 10/17		340.00	15,003.70
11/06/2019	ACH110619	REPUBLIC SERVICES	11/1-11/30 - Solid Waste		127.83	14,875.87
11/06/2019	ACH110619.1	TECO	9/17-10/15 - Electricity		130.39	14,745.48
11/06/2019	ACH110619	FLORIDA DEPARTMENT OF REVENUE	3rd Qtr. Sales Tax 2019		176.58	14,568.90
11/07/2019	1781	ANNA RAMIREZ	Mileage & towing reimbursement		311.38	14,257.52
11/07/2019		BANK UNITED	Funds Transfer	50,000.00		64,257.52
11/08/2019	697972DD	DAVID STEPPY	BOS Mtg 10/28		184.70	64,072.82
11/08/2019	ACH110819	Innovative Employer Solutions	BOS Mtg. 10/28		171.40	63,901.42
11/08/2019	9	JEFFREY A. SPIESS	BOS Mtg 10/28		184.70	63,716.72
11/08/2019	697971DD	Rowland C. Miner	BOS Mtg 10/28		184.70	63,532.02
11/08/2019	697973DD	SCOTT WARD	BOS Mtg 10/28		184.70	63,347.32
11/11/2019	ACH1111119	TECO	9/18-10/15 - Electricity		222.94	63,124.38
11/11/2019	ACH1111119.2	TECO	9/17-10/15 - Streetlights		2,022.59	61,101.79
11/11/2019		Panther Trace II Clubhouse	Rentals	1,205.00		62,306.79
11/11/2019	1782	Jackson Construction & Design Inc.	Battling Cages 1st Draw		6,000.00	56,306.79
11/13/2019	1783	Panther Trace II CDD C/O U S Bank	Tax Collection Distribution c/o US Bank		14,884.72	41,422.07
11/13/2019		BANK UNITED	Funds Transfer	50,000.00		91,422.07
11/14/2019	9110	CBM SERVICES GROUP	10/14-11/3 - Security Guard		1,056.38	90,365.69
11/14/2019	9111	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Oct		225.00	90,140.69
11/14/2019	9112	JAYMAN ENTERPRISES, LLC	9/1-9/30 - Pet Waste Removal		650.00	89,490.69
11/14/2019	9113	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Nov		18,350.33	71,140.36
11/14/2019	9114	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Nov		325.00	70,815.36
11/14/2019	1784	US BANK	Trustee Fees DS 2014		5,592.01	65,223.35
11/15/2019	ACH111519	BOCC	9/19-10/21 - Water		862.83	64,360.52
11/15/2019	700050DD	Innovative Employer Solutions	10/28-11/10 - P/R		1,571.14	62,789.38
11/15/2019	ACH111519	Innovative Employer Solutions	10/28-11/10 - P/R		372.56	62,416.82
11/19/2019	ACH111919	TECO	Summary Bill - October		13,954.38	48,462.44
11/19/2019	9115	CBM SERVICES GROUP	11/4-11/10 - Security Guard		290.25	48,172.19
11/19/2019	9116	HOME TEAM PEST DEFENSE	Pest Control - Qt. 1		108.70	48,063.49
11/19/2019	9117	ZEBRA CLEANING TEAM, INC.	Pool Maint - November		1,600.00	46,463.49
11/25/2019	ACH112519	FRONTIER COMMUNICATIONS	11/1-11/30 - Internet/Phone		186.38	46,277.11
11/26/2019	9118	CBM SERVICES GROUP	11/11-11/17 - Security Guard		263.25	46,013.86
11/26/2019	9119	J & A Lawn Services, LLC	Install of ceiling fan, Install of fire alarm battery, Christmas Lights - Final		1,075.00	44,938.86
11/26/2019	9120	REP RICHARD LLC	ADA Chair repair		444.00	44,494.86
11/29/2019	703790DD	Innovative Employer Solutions	11/11-11/24 - P/R		1,521.16	42,973.70
11/29/2019	703791DD	DAVID STEPPY	BOS Mtg 11/19		184.70	42,789.00
11/29/2019	ACH112919	Innovative Employer Solutions	11/11-11/24 - P/R & BOS Mtg. 11/19		525.52	42,263.48
11/29/2019	10	JEFFREY A. SPIESS	BOS Mtg 11/19		184.70	42,078.78
11/29/2019	703793DD	Pamela S. Wood	BOS Mtg 11/19		184.70	41,894.08
11/29/2019	703789DD	Rowland C. Miner	BOS Mtg 11/19		184.70	41,709.38
11/29/2019	703792DD	SCOTT WARD	BOS Mtg 11/19		184.70	41,524.68

**Panther Trace II CDD
Cash Register - FY2020**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
11/30/2019		BANK UNITED	Interest	4.85		41,529.53
				101,209.85	81,767.71	41,529.53
12/02/2019	9121	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - December		4,000.00	37,529.53
12/04/2019	1785	ANNA RAMIREZ	Reimbursement for Event Supplies & Mileage		127.42	37,402.11
12/04/2019	1786	JAYMAN ENTERPRISES, LLC	Replace missing & damaged bolts in playground (Rcvd 12/4/19)		150.00	37,252.11
12/07/2019	ACH120719	REPUBLIC SERVICES	12/1-12/31 - Solid Waste		133.78	37,118.33
12/09/2019	ACH120919	TECO	10/16-11/14 - 12821 Balm Riverview Road Well		94.66	37,023.67
12/10/2019	ACH121019.1	TECO	10/17-11/15 - 12451 Evington Point Dr Pump		383.61	36,630.06
12/10/2019	ACH121019.2	TECO	10/16-11/13 - Streetlights PH 2		2,023.10	34,606.96
12/13/2019	07395DD	Innovative Employer Solutions	11/25-12/8 - P/R		1,571.15	33,035.81
12/13/2019	ACH121319	Innovative Employer Solutions	11/25-12/8 - P/R		372.54	32,663.27
12/16/2019		Bank United	Funds Transfer	83,000.00		115,663.27
12/16/2019	1788	Panther Trace II CDD C/O U S Bank	Tax Collection Distribution c/o US Bank		51,389.33	64,273.94
12/17/2019	ACH121719	BOCC	10/21-11/18 - 11518 Newgate Crest Dr		903.62	63,370.32
12/17/2019	1787	CBM SERVICES GROUP	8/12-12/1 - Security Guard		1,643.63	61,726.69
12/17/2019	WIRE121719	Jackson Construction & Design Inc.	Battling Cages Slab Draw		11,985.00	49,741.69
12/19/2019	ACH121919	TECO	Summary Bill - November		13,748.19	35,993.50
12/20/2019	9122	ADVANCED ENERGY SOLUTIONS	Replaced GFI at clubhouse		148.40	35,845.10
12/20/2019	9123	ENVERA	1/1/20-3/31/20 - CCTV Monitoring		1,542.00	34,303.10
12/20/2019	9124	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Nov		225.00	34,078.10
12/20/2019	9125	Innersync	ADA Website Compliance, ADA Website Compliance PDF Overages		2,892.88	31,185.22
12/20/2019	9126	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Dec & Irrigation Repairs		20,416.63	10,768.59
12/20/2019	9127	LLS TAX SOLUTIONS, INC.	Arbitrage Series 2014		650.00	10,118.59
12/20/2019	9128	REMSON AQUATICS	Lake & Pond Maint - Nov		1,585.00	8,533.59
12/20/2019	9129	STRALEY ROBIN VERICKER	Legal Svcs thru 11/15/19		2,025.00	6,508.59
12/20/2019	9130	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Dec		325.00	6,183.59
12/20/2019		State of Florida	Overpayment of ReEmployment Tax	31.80		6,215.39
12/23/2019		Bank United	Funds Transfer	50,000.00		56,215.39
12/23/2019	WIRE122319	Jackson Construction & Design Inc.	Completed Fence Draw		6,985.00	49,230.39
12/26/2019	ACH122619	FRONTIER COMMUNICATIONS	12/1-12/31 - Internet/Phone		170.56	49,059.83
12/27/2019	712030DD	Innovative Employer Solutions	12/9-12/22 - P/R		1,521.14	47,538.69
12/27/2019	712031DD	DAVID STEPPY	BOS Mtg. 12/16		184.70	47,353.99
12/27/2019	ACH122719	Innovative Employer Solutions	11/11-11/24 - P/R & BOS Mtg. 11/19		525.56	46,828.43
12/27/2019	11	JEFFREY A. SPIESS	BOS Mtg. 12/16		184.70	46,643.73
12/27/2019	712033DD	Pamela S. Wood	BOS Mtg. 12/16		184.70	46,459.03
12/27/2019	712029DD	Rowland C. Miner	BOS Mtg. 12/16		184.70	46,274.33
12/27/2019	712032DD	SCOTT WARD	BOS Mtg. 12/16		184.70	46,089.63
12/31/2019		Bank United	Interest	6.14		46,095.77
				133,037.94	128,471.70	46,095.77

EXHIBIT 3

Bid Summary Mulch Supply and Installation

Vendor	Previous Vendor/Known to District	Cubic Yards Proposed	Installation time Days	Vendor Storage Area Requirements	Price (\$)
Green Thumb Unlimited	Yes	600	4	Yes, clubhouse parking lot	25,550.00
LMP	Yes	600	2-3	Yes, clubhouse parking lot	25, 800.00 ¹
LMP	Yes	600	Not stated	No	27,000.00

Notes:

- 1 LMP Price is contingent on acceptance of their proposal at January 27 Board meeting.



Green Thumb Unlimited

Green Thumb Unlimited
6700 Industrial Ave
Port Richey, FL 34668
727-457-3460

Proposal

Monday, December 23, 2019

Panther Trace II 20191206

Panther Trace II
Anna Ramirez
11518 Newgate Crest Dr
Riverview, FL 33579
Phone: 813-671-0831 Anna

Worksite:
11518 Newgate Crest Dr
Riverview, FL 33579

Salesperson: Eric Kopp
service@greenthumbunlimited.com

#	Item	Description	Qty	Cost
0		Install	0	\$23,650.00
		Deliver & install 600 yards pine bark nuggets. Mulch all beds at clubhouse, tree rings, entrances, beds along Panther Trace II. Price includes delivery, installation and clean up. Bevel edges along hardscape to help with mulch retention. Project will take 3 days to complete. We will need to stage mulch at clubhouse while work is in progress. Required deposit is 30% 7200.00		

Subtotal: \$23,650.00
Tax: \$0.00
Total: \$23,650.00

Signature

Date

Acceptance of this proposal represents a signed contract.
Credit card processing fee of 3% will be added if applicable.
Proposal is good for 30 days.

A 30% deposit may be required.

Page 1 of 1

www.greenthumbunlimited.com



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Date	1/16/2020
Estimate #	64067
LMP REPRESENTATIVE	
PG	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
	Proposal provides for installation of mulch and preparation of hardscape edges as described below. Please note: Price drop reflects LMP providing mulch services in-house and is contingent upon acceptance of proposal at the January 27th Board of Supervisors meeting. Delayed approval, depending on timing, may require LMP to employ outside resources and have material blown in via sub-contract at the original pricing (Total \$27,000.00; Mulch \$25,800; Beveling \$1,200 -- Estimate #63050) with a 50% deposit requirement.			
Mulch	Mulch - Pine Bark CY	600	41.00	24,600.00
Enhancements	Bed Prep	1	1,200.00	1,200.00
	- Work includes beveling along hardscape for mulch retention and installation.			
	- All work includes clean-up, removal, and disposal of debris generated during the course of work.			

TERMS AND CONDITIONS:

TOTAL	\$25,800.00
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ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

DATE

EXHIBIT 4



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Date	12/3/2019
Estimate #	63157
LMP REPRESENTATIVE	
BD	
PO #	
Work Order #	

Controller # 3 - by sign and hedge row.

ITEM	DESCRIPTION	QTY	COST	TOTAL
Irrigation Relat...	1/2 inch ell S x FIPT	1	0.84	0.84
Irrigation Relat...	1/2 inch x close poly nipple	1	0.66	0.66
Irrigation Relat...	1/2 inch tee	1	0.84	0.84
Irrigation Relat...	1/2 inch sch 40 pvc pipe	5	0.44	2.20
Irrigation Relat...	1/2 inch flex pipe	2	0.72	1.44
Irrigation Relat...	spray nozzle	1	1.82	1.82
Irrigation Relat...	PROS06 Hunter 6 inch spray head	1	11.55	11.55
Irrigation Labor	Labor: 1 man @ \$ 50.00 per hour	3	50.00	150.00
	Install pipe under sidewalk to add 1 spray head for area with no coverage.			

TERMS AND CONDITIONS:

TOTAL

\$169.35

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OWNER / AGENT

DATE



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

controller # 3

Date	12/14/2019
Estimate #	63666
LMP REPRESENTATIVE	
BD	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
Irrigation Relat...	PROS06 Hunter 6 inch spray head	1	11.55	11.55
Irrigation Relat...	spray nozzle	2	1.82	3.64
Irrigation Relat...	PGP-04 Hunter rotor	1	24.21	24.21
Irrigation Labor	Labor: 1 man @ \$ 50.00 per hour	1	50.00	50.00
	Irrigation inspection repairs needed: Replace 1 broken or leaking spray head with spray nozzle. Replace 1 broken or leaking rotor. Replace 1 clogged or damaged spray nozzle.			

TERMS AND CONDITIONS:

TOTAL	\$89.40
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OWNER / AGENT

DATE



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Controller # 4 - Balm Riverview

Date	12/18/2019
Estimate #	63741
LMP REPRESENTATIVE	
BD	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
Irrigation Relat...	PROS06 Hunter 6 inch spray head	1	11.55	11.55
Irrigation Relat...	spray nozzle	1	1.82	1.82
Irrigation Relat...	1/2 inch coupling	2	0.44	0.88
Irrigation Relat...	PGP04 Hunter rotor	1	24.21	24.21
Irrigation Labor	Labor: 1 man @ \$ 50.00 per hour	1	50.00	50.00
	Irrigation inspection repairs needed: Replace broken or leaking spray head and rotor. Repair 1/2 inch line leak.			

TERMS AND CONDITIONS:

TOTAL

\$88.46

LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

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OWNER / AGENT

DATE



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Date	12/18/2019
Estimate #	63766
LMP REPRESENTATIVE	
BD	
PO #	
Work Order #	

Controller # 1

ITEM	DESCRIPTION	QTY	COST	TOTAL
Irrigation Relat... Irrigation Labor	Irrigation parts	1	7.28	7.28
	Labor: 1 man @ \$ 50.00 per hour	0.5	50.00	25.00
	Irrigation inspection repairs needed: Replace 4 clogged or damaged spray nozzles.			

TERMS AND CONDITIONS:**TOTAL****\$32.28**

LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

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OWNER / AGENT

DATE



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPGF
250 International Parkway, Suite 280
Lake Mary, FL 32746

Controller 2B

Date	12/19/2019
Estimate #	63771
LMP REPRESENTATIVE	
BD	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
Irrigation Relat...	PGP04 Hunter rotor	2	24.21	48.42
Irrigation Relat...	PROS06 Hunter 6 inch spray head	1	11.55	11.55
Irrigation Relat...	spray nozzle	1	1.82	1.82
Irrigation Labor	Labor: 1 man @ \$ 50.00 per hour	1	50.00	50.00
	Irrigation inspection repairs needed: Replace 2 broken or leaking rotors and 1 spray head.			

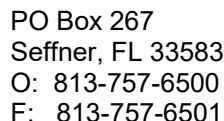
TERMS AND CONDITIONS:**TOTAL****\$111.79**

LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

DATE



Submitted To:
Panther Trace II c/o DPFG 250 International Parkway, Suite 280 Lake Mary, FL 32746

Date	1/16/2020
Estimate #	64069
LMP REPRESENTATIVE	
PG	
PO #	
Work Order #	

[illegible]

TOTAL	\$3,000.00
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LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

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